

Beechcroft Student Close-out Procedures

We would like to share some very important information about our close-out procedures.

- Close-Out will be held May 28th-May 29th. During the checkout, students/families will be asked to remain in their vehicles unless otherwise directed. This requirement is necessary to ensure that we maintain safety protocols and keep the traffic moving freely.
- Students will **Check-in** upon arrival. Please give the volunteer your name so that any personal belongings left in your locker can be retrieved for you. You will only be able to pick up items that were left in your assigned locker.
- Volunteers will be available at the **Drop-Off Area** to collect your textbooks, calculators and anything else you need to return to the school. Those items will be placed on a cart and left for the volunteers.
- Students/Families will proceed to the **Pick-Up Area** where their personal belongings will be placed in the trunk of their vehicles for “no-contact” delivery.
- If your student has medical supplies that must be included, or left items in their locker, please inform the volunteer at check-in.
- Please see the schedule below for assigned times.



Beechcroft Student Close-out Procedures

| Tuesday, May 26 | Wednesday, May 27 | Thursday, May 28 | Friday, May 29 |
|---|----------------------|-------------------------|----------------|
| | | Grades 10&11 | Grade 9 |
| Seniors Only | | 8am-11am | 8am-11am |
| | | Last Names A-L | Last Names A-L |
| Please check Senior class page for your designated drop-off and pick-up times. | | | |
| | | 11am-2pm | 11am-2pm |
| | | Last Names M-Z | Last Names M-Z |
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