



Attention: According to the CCS Board Policy 7510, to use CCS facilities there is a requirement that each applicant must provide a copy of the “Certificate of Liability Insurance”. Below is an excerpt of the insurance requirements taken from Board Policy 7510.

- B. Insurance Obligations:** As a condition of the agreement, the following shall be required:
1. **Liability Insurance:** The applicant must provide evidence of liability insurance upon submission of the application. The Chief Operating Officer may waive or modify the liability insurance if there are appropriate circumstances that warrant such consideration. The applicant is also responsible for insuring all property brought on premises at replacement cost value. Such waivers or modifications should be rare, applying only in instances where, in the judgment of the Chief Operating Officer, the use of facilities is for non-hazardous activities conducted by entities for which the procurement of insurance would be a significant financial burden.
 2. Insurance must be comprehensive general liability insurance and automobile liability insurance which will include coverage for all owned, hired and non-owned automobiles, members of the Columbus Board of Education, its officers, employees, insurers and agents shall be named in the policy as additional insureds. The required amount of the insurance shall be not less than \$1 million for injury or death to any one person, \$1 million for injury or death arising out of any one occurrence, and \$1 million for property damage arising out of any one occurrence at replacement cost value. Limits of not less than \$2 million in each or any of the above categories may be required in instances where, in the judgment of the Chief Operating Officer, the activity presents a more significant risk. No deductible or self-insured retention shall exceed \$25,000. All corporate entities shall provide evidence of workers’ compensation coverage. Waiver of subrogation will be included in all policies except workers’ compensation.