

Columbus City Schools Outreach Services Subcontracting Plan



Outreach Services
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“Each student is highly educated, prepared for leadership and service, and empowered for success as a citizen in a global community.”



Subcontracting Plan

Your Company can help Columbus City Schools (CCS) achieve the 20% LEDE participation goal by incorporating a Subcontracting Plan as part of your response to the Request for Proposal (RFP).

The Plan should provide a clear rationale of your proposed outreach efforts and goals, and a demonstrated commitment to CCS's Community Inclusion Policy and Program.

The Respondent is expected to submit with its proposal an LEDE Subcontracting Plan. Respondents are encouraged to contact and work with LEDE Vendors to meet established goals referenced in the Solicitation.

The Respondent is aware that if this contract is awarded their company will provide monthly reports to the Outreach Office of all expenditure activity directed to the subcontracting activity of this contract.

If awarded you must maintain all the necessary documents and records to support your efforts to achieve the District's LEDE goal and your subcontracting efforts.

You must identify the individual responsible for administering this subcontracting plan and submission of monthly expenditure reports.

You should actively pursue directing business towards LEDE companies and report your efforts to the Outreach Office.

- 1 In paragraph form, please describe the actions your company will take with regards to fulfilling the District's outreach goal with regards to the planned use of LEDE subcontracting efforts. Please incorporate your specific commitments.
- 2 Include a statement explaining how the services and products to be subcontracted were determined.
- 3 Please identify two projects completed within the last three years that demonstrate your firm's ability to achieve successful participation from LEDE/EDGE/DBE/8a Firms.
- 4 Please provide a description of the strategies used to achieve outcomes for this particular RFP as it relates to subcontracting opportunities and participation.
- 5 Please describe at least two successful efforts your firm has undertaken to bundle/unbundle portions of projects/scopes of work to generate opportunities for small and historically underutilized firms.
- 6 Describe the steps your firm has taken to ensure reasonable participation by LEDE/EDGE/DBE/8a businesses.

- 7 With your Submission, a signed and completed Intent to Perform as a Subcontractor Form signed by your agency's representative and the LEDE firm must be included.

Failure to meet these goals will affect the evaluation of your Proposal. The District reserves the right to verify all information included in the subcontracting plan.

By Submission of the Plan the Respondent acknowledges that they are aware of the District's Community Inclusion Policy and the goal to spend 20% of their contract dollars with LEDE firms.



Name of Project _____

Subcontracting Information

Your Company has been awarded a recent contract with Columbus City Schools (CCS).

You have selected _____, an LEDE Vendor as part of your response to the Request for Proposal (RFP).

You are encouraged to actively engage and work with the LEDE Vendor you identified in your Proposal/ Solicitation as part of responsiveness.

You are aware that once the contract is awarded your company will provide monthly reports to the outreach office of all expenditure activity directed to the subcontracting activity of this contract.

If awarded you must maintain all the necessary documents and records to support your efforts to achieve the District's LEDE Goal and your subcontracting efforts.

You must identify the individual responsible for administering this subcontracting plan and submission of monthly expenditure reports.

Please provide a clear rationale of your proposed Scope of Services for this contract to be performed by the LEDE Subcontractor.

You should actively pursue contracting with additional LEDE companies when feasible and practical to do so and when it meets with your overall Business Model.

1. In paragraph form, please describe the actions your company will take with regards to meeting the outreach goal with regards to the planned use of the LEDE you named in your Proposal. Please incorporate your specific commitments.
2. Include a statement explaining how the services and products to be subcontracted were determined.
3. Please provide a description of the strategies used to achieve outcomes for this particular subcontract as it relates to the subcontractor's opportunities and participation.
4. Provide a copy of the Scope of Work to be performed by and a completed Intent to Perform as a Subcontractor Form signed by your agency's representative and the LEDE firm.

The District reserves the right to verify all information that has been included in the Scope of Work to be performed by the LEDE Vendor as it relates to this particular project.

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