

# January 2018 (FY18) Financial Reports

MANAGEMENT DISCUSSION AND ANALYSIS

Finance and Appropriations Committee presentation

Board presentation and acceptance:

February 15, 2018

February 20, 2018

Mission: Each student is highly educated, prepared for leadership and service, and empowered for success as a citizen in a global community.

# Year to Date Revenues and Expenditures Overview<sup>12</sup>

The monthly plan for FY18 is based on, in most cases, 5 prior fiscal years of actual revenue and expenditure activity. Using blended percentages for each line item works to smooth out month to month variances from one year to the next solely due to timing and not specifically indicative of behavioral changes. The plan is based on the October 2017 Five-Year Forecast (FYF) as approved by the Board of Education on October 17, 2017.

For the month, total revenues came in \$5.5 million under plan, -6.1%, decreasing the YTD favorable variance to \$12.9 million over plan, +2%, on total YTD revenues of \$533 million. Total expenditures for the month ran \$1.9 million under plan, -2.8%, bringing YTD expenditures to \$12.6 million under plan, -3%, on total expenditures of \$490 million YTD<sup>3</sup>. Ending cash balance is \$25 million over plan at \$181 million.

CATEGORY	γ	TD ACTUAL	YTD PLAN	VARIANCE	PCT VAR.
REVENUES	\$	533,061,732	\$ 520,199,700	\$ 12,862,032	2%
EXPENDITURES	\$	489,759,482	\$ 502,335,000	\$ (12,575,518)	-3%
END. CASH BAL.	\$	180,699,365	\$ 155,261,816	\$ 25,437,550	16%



<sup>&</sup>lt;sup>1</sup> Monthly financial reports are prepared in alignment with the five year forecast and as such include revenue and expenditures of the General Fund plus certain debt service activity that is General Fund related.

<sup>&</sup>lt;sup>2</sup> Numbers in graph titles and charts, e.g. "2.080", reference the corresponding line number in the financial report and FYF.

<sup>&</sup>lt;sup>3</sup> Last month revenues were +\$18.4 million, +4%, and expenditures were -\$10.7 million, -2%, YTD to plan.

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## Revenues Year to Date

REVENUES	YTD ACTUAL	YTD PLAN	VARIANCE	PCT VAR.
PROPERTY TAXES (1.010)	\$ 280,636,063	\$ 276,300,000	\$ 4,336,063	2%
STATE AID (1.035 & 1.40)	\$ 207,641,598	\$ 204,490,000	\$ 3,151,598	2%
RESTR. FED. GRANT (1.045)	\$ 242,326	\$ 224,200	\$ 18,126	8%
PROPERTY TAX ALLOC. (1.050)	\$ 20,198,692	\$ 19,990,000	\$ 208,692	1%
OTHER REVENUES (1.060)	\$ 11,098,587	\$ 6,808,500	\$ 4,290,087	63%
OTHER FINANCING SOURCES (2.070)	\$ 13,243,440	\$ 12,387,000	\$ 856,440	7%
TOTAL REVENUES (2.080)	\$ 533,061,732	\$ 520,199,700	\$ 12,862,032	2%

**Property Taxes (1.010)** – Advances on the 1<sup>st</sup> half property tax collections began this month. Advances lagged the estimate by \$8 million for the month but are anticipate to be made up over the next couple of months. YTD property taxes of \$281 million are within 2% of the estimate.



**State Aid (1.035 & 1.040)** – for the month came in \$1.7 million over plan increasing the YTD variance to \$3.2 million over plan, +2%. The most recent calculation from the state indicates approximately \$340 million to be received for the fiscal year versus the plan amount of \$341.5 million; or about \$1.5 million less than in the plan. If this holds true, the current favorable variance should burn off over the coming months.







**Restricted Federal Grants (1.045)** – With a monthly variance of -\$224,200, the YTD timing variance worked itself out this month dropping to just +\$18,126.



**Property Tax Allocation (1.050)** –No change from previous month. YTD this category remains within 1% of plan at +\$208,692 on YTD revenue of \$20.2 million.



All Other Revenues (1.060) – comprised of items such as tuition, fees, and investment income, the significant contributors are the Medicaid reimbursement and direct payments to the district for property tax settlements and income tax sharing. Win-Win payments are also include on this line. This category increased its favorable variance this month by \$1 million, driving the YTD variance to \$4.3 million over plan. Once again, investment income and payments in lieu of taxes (PILOTs) were the leading contributors at +\$417,000 and +\$696,000 over plan for the month. Actual investment income now surpasses the annual estimate of \$2.5 million by \$700,000. Actual PILOTs received have reached 71% of the annual estimate. Based on history, the plan anticipates a large (~\$3.5 million) payment in June with minimal monthly income in between now and then.



**Other Financing Sources (2.070)** – this includes lines 2.040 and 2.050, Transfers-In and Advances-In, and 2.060 All Other Financing Sources. No significant change in this line from the previous month.







# Expenditures Year to Date

EXPENDITURES	YTD ACTUAL	YTD PLAN	VARIANCE	PCT VAR.
PERSONNEL (3.010 & 3.020)	\$ 325,924,990	\$ 331,870,000	\$ (5,945,010)	-2%
PURCHASED SERVICES x-CHARTER (3.030)	\$ 34,463,357	\$ 37,232,000	\$ (2,768,643)	-7%
CHARTER, STEM, SCHOLARSHIP (3.030)	\$ 106,061,813	\$ 106,199,000	\$ (137,187)	0%
SUPPLIES & MATERIALS (3.040)	\$ 9,600,764	\$ 11,722,000	\$ (2,121,236)	-18%
CAPITAL OUTLAY (3.050)	\$ 2,400,162	\$ 1,313,000	\$ 1,087,162	83%
DEBT SERVICE RELATED (4.020, 4.055, 4.060)	\$ 3,601,762	\$ 3,651,000	\$ (49,238)	-1%
OTHER OBJECTS (4.300)	\$ 4,124,805	\$ 4,522,000	\$ (397,195)	-9%
OTHER FINANCING USES (5.040)	\$ 3,581,830	\$ 5,826,000	\$ (2,244,171)	-39%
TOTAL EXPENDITURES (5.050)	\$ 489,759,482	\$ 502,335,000	\$ (12,575,518)	-3%

**Personnel (3.010 & 3.020)** – for the month ran \$1.8 million under plan increasing the YTD favorable variance<sup>4</sup> to \$5.9 million under plan; -2%. On the full year plan estimate of \$591 million, a 2% variance at the end of the year equates to approximately \$11.8 million. 7 months through the fiscal year (58% of the way through the year), total personnel expenditures stand at 55% of the annual estimate. We expect to be under plan by 1%-2% for the year.





<sup>&</sup>lt;sup>4</sup> For expenditures, running under plan is favorable, whereas for revenue, under plan would be considered unfavorable. The reverse is true for running over plan; unfavorable for expenditures but favorable for revenue.

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**Purchased Services (3.030)** – purchase services-xCharter YTD ran \$570,000 (+12%) over plan for the month taking the YTD variance to \$2.8 under plan (-7%) from \$3.3 million (-10%) under plan last month. As seen in the annual plan, we expect fairly wide swings in the monthly expenditures but have no indication yet that the annual projected amount should be adjusted. As a reference point, a  $\pm 5\%$  variance on an annual basis is roughly equal to  $\pm $3.2$  million.

Charter, Stem, and Scholarship lines came in \$520,000 under plan for the month, driving the YTD variance slightly negative: -\$137,187 (~0.1%) on \$106 million planned. Data from ODE for the 2<sup>nd</sup> payment in January estimates just over \$185 million for the year – about \$6 million less than Plan (\$191 million). However, the 1<sup>st</sup> payment for February shows ~\$182 million; \$3 million less. Details on the community schools' deduction are not yet available, so it is unclear whether or not the change is due to recalculation of the ECOT deduction. The plan anticipates a rise in the average monthly deduction to \$17 million from \$15 million in the first 6 months of the fiscal year. If the monthly deduction remains relatively unchanged from the current month, the under plan variance will likely build to \$5-\$6 million. However, recalculation due to ECOT could change the annual total and monthly deduction. Hopefully, we will know more at the end of February.







**Supplies & Materials (3.040)** – returned to running slightly under plan for the month, bringing the YTD variance to \$2.1 million, -18%, under plan. Software continues to lead the under plan line items. Operation & Maintenance Supplies/Materials jumps back into the top 3 contributors joining Other Supplies & Materials to account for a total of 80% of the \$2.1 million variance. Budgetary data indicates that while these line items may be lagging against the spending plan, they are highly encumbered for this time of year<sup>5</sup>.



[See next page for detail data on supplies and materials]

<sup>&</sup>lt;sup>5</sup> Overall 79% expended/encumbered through 58% (7 months) of the fiscal year.

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## **Object** Detail

AS OF JANUARY	YTD PLAN	YTD ACTUAL	YTD VARIANCE
510 - GENERAL SUPPLIES	\$3,091,000.00	\$2,813,883.04	(\$277,116.96)
512 - OFFICE SUPPLIES	\$0.00	\$913.62	\$913.62
514 - HEALTH & HYGIENE SUPPLIES	\$10,000.00	\$11,925.52	\$1,925.52
516 - SOFTWARE MATERIAL	\$2,457,000.00	\$1,369,779.09	(\$1,087,220.91)
519 - OTHER GENERAL SUPPLIES	\$0.00	\$1,206.09	\$1,206.09
520 - TEXTBOOKS	\$0.00	\$14,075.49	\$14,075.49
524 - SUPPLEMENTAL TEXTBOOKS	\$581,000.00	\$302,156.91	(\$278,843.09)
530 - LIBRARY BOOKS	\$160,000.00	\$136,431.54	(\$23,568.46)
540 - NEWSPAPERS PERIODICALS FILMS S	\$91,000.00	\$32,460.78	(\$58,539.22)
550 - SUPPLIES & MATERIALS RESALE	\$14,000.00	\$2,533.72	(\$11,466.28)
560 - FOOD AND RELATED SUPPLIES/MATE	\$34,000.00	\$26,642.09	(\$7,357.91)
570 - SUPPLY/MATERIAL OPERATION/MNT/	\$1,505,000.00	\$1,214,613.38	(\$290,386.62)
581 - SUPPLIES & PARTS FOR MNT & RP	\$812,000.00	\$966,709.68	\$154,709.68
582 - FUEL TO OPERATE MOTOR VEHICLES	\$2,394,000.00	\$2,357,223.97	(\$36,776.03)
583 - TIRES AND TUBES	\$168,000.00	\$256,552.45	\$88,552.45
590 - OTHER SUPPLIES & MATERIALS	<u>\$405,000.00</u>	<u>\$93,656.62</u>	<u>(\$311,343.38)</u>
TOTAL	\$11,722,000.00	\$9,600,763.99	(\$2,121,236.01)

### **Budgetary Data**

Description	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT EXPENDED	PCT EXP & ENC
510 - GENERAL SUPPLIES	\$6,773,703	\$2,813,883	\$1,844,378	\$2,115,441	42%	69%
512 - OFFICE SUPPLIES	\$1,978	\$914	\$1,065	\$0	46%	100%
514 - HEALTH & HYGIENE SUPPLIES	\$14,389	\$11,926	\$963	\$1,500	83%	90%
516 - SOFTWARE MATERIAL	\$3,452,452	\$1,369,779	\$965,153	\$1,117,520	40%	68%
519 - OTHER GENERAL SUPPLIES	\$2,432	\$1,206	\$1,226	\$0	50%	100%
520 - TEXTBOOKS	\$39,121	\$14,075	\$21,504	\$3,541	36%	91%
524 - SUPPLEMENTAL TEXTBOOKS	\$639,893	\$302,157	\$48,852	\$288,884	47%	55%
530 - LIBRARY BOOKS	\$419,518	\$136,432	\$74,516	\$208,570	33%	50%
540 - NEWSPAPERS PERIODICALS FILMS S	\$115,541	\$32,461	\$6,847	\$76,234	28%	34%
550 - SUPPLIES & MATERIALS RESALE	\$26,590	\$2,534	\$92	\$23,965	10%	10%
560 - FOOD AND RELATED SUPPLIES/MATE	\$102,868	\$26,642	\$37,359	\$38,867	26%	62%
570 - SUPPLY/MATERIAL OPERATION/MNT/	\$3,000,769	\$1,214,613	\$1,546,956	\$239,200	40%	92%
581 - SUPPLIES & PARTS FOR MNT & RP	\$1,965,476	\$966,710	\$948,226	\$50,540	49%	97%
582 - FUEL TO OPERATE MOTOR VEHICLES	\$5,201,642	\$2,357,224	\$2,843,818	\$600	45%	100%
583 - TIRES AND TUBES	\$382,755	\$256,552	\$24,202	\$102,000	67%	73%
590 - OTHER SUPPLIES & MATERIALS	\$620,494	\$93,657	\$61,971	\$464,866	15%	25%
Grand Total	\$22,759,620	\$9,600,764	\$8,427,128	\$4,731,728	42%	79%



**Capital Outlay (aka equipment, 3.050)** – YTD variance over Plan was unchanged at +\$1.0 million this month. As noted previously, YTD expenditures have exceed the annual plan amount<sup>6</sup>. Expenditures could easily reach the \$3 million mark by year end. This over plan variance, though, is likely to be offset by under plan variances in purchased services and supplies and materials.



#### **Budgetary Data**

Description	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT EXPENDED	PCT EXP & ENC
620 - BUILDING ACQUISITIONS/ADDITION	\$0	\$925,678	\$925,678	\$792,730	\$132,940	\$8	86%	100%
630 - IMPROVEMENT OTHER THAN BUILDIN	\$0	\$3,774	\$3,774	\$3,774	\$0	\$0	100%	100%
640 - EQUIPMENT	\$248,387	\$806,538	\$1,054,925	\$702,027	\$66,400	\$286,498	67%	73%
644 - TECHNICAL EQUIPMENT	\$1,578,134	\$875,707	\$2,453,841	\$901,631	\$167,785	\$1,384,425	37%	44%
650 - VEHICLE PURCHASE (NOT SCHOOL B	\$37,700	(\$3,500)	\$34,200	\$0	\$0	\$34,200	0%	0%
Grand Total	\$1,864,221	\$2,608,197	\$4,472,418	\$2,400,162	\$367,124	\$1,705,132	54%	62%

**Debt-Service Related (4.020, 4.055, & 4.060)** – these expenditures are for payments on the bus purchase bonds and QSCBs mentioned as well in the revenue section. This General Fund related debt while recorded in the Debt Service Fund on district accounting records, are required to be restated within this report (FYF format) to reflect their relationship with General Fund operations. No activity in January.





<sup>&</sup>lt;sup>6</sup> \$1.9 million planned; \$2.4 million expended year-to-date.

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**Other Financing Uses (5.030)** – Transfers-Out and Advances-Out are included here. A mere \$20,000 under plan for the month, YTD variance remains relatively unchanged at \$2.2 million.





	CITY SCHOOLS							Month of Ja	inu	uary - Fiscal \	ſea	r 2018							
			Мо	onth To Date			Year To Date												
		urrent Year Estimate	(	Current Year Actual	0	Act. ver(Under) Est.	(	Current Year Estimate	(	Current Year Actual	0	Act. ver(Under) Est.	FY18 Rev'd Budget (Approp. Res Expend. ONLY)	C	oct '17 FYF	Est	Total Plan imate Based Oct '17 FYF	Percent Variance from Plan YTD	Actual Percent of Plan Received or Expended YTD
	Revenues																		
1.01	General Property Tax (Real Estate)	\$ 61,500,000	\$	53,444,500	\$	(8,055,500)	\$	276,300,000	\$	280,636,063	\$	4,336,063		\$	481,500,000	\$	481,500,000	2%	58%
1.02	20 Tangible Personal Property	\$ -	\$	-	\$	-	\$	-	\$	1,026	\$	1,026		\$	-	\$	-	n/a	0%
1.035 + 1.040	State Aid	\$ 28,445,000	\$	30,150,965	\$	1,705,965	\$	204,490,000	\$	207,641,598	\$	3,151,598		\$	341,500,000	\$	341,500,000	2%	61%
1.04	45 Restricted Fed. Grants	\$ 224,200	\$	-	\$	(224,200)	\$	224,200	\$	242,326	\$	18,126		\$	500,000	\$	500,000	8%	48%
1.05	50 Property Tax Allocation	\$ -	\$	-	\$	-	\$	19,990,000	\$	20,198,692	\$	208,692		\$	40,100,000	\$	40,000,000	1%	50%
1.06	60 All Other Revenues	\$ 865,800	\$	1,907,659	\$	1,041,859	\$	6,808,500	\$	11,098,587	\$	4,290,087		\$	18,700,000	\$	18,670,000	<u>63</u> %	<u>59</u> %
1.07	70 Total Revenues	\$ 91,035,000	\$	85,503,125	\$	(5,531,875)	\$	507,812,700	\$	519,818,292	\$	12,005,592		\$	882,300,000	\$	882,170,000	2%	59%
	Other Financing Sources																		
2.04	40 Operating Transfers-In	\$ -	\$	-	\$	-	\$	1,887,000	\$	2,938,763	\$	1,051,763		\$	2,900,000	\$	2,900,000	56%	101%
2.05	50 Advances-In	\$ -	\$	-	\$	-	\$	10,500,000	\$	10,241,811	\$	(258,189)		\$	10,500,000	\$	10,500,000	-2%	98%
2.06	60 All Other Financing Sources	\$ -	\$	19,963	\$	19,963	\$	-	\$	62,867	\$	62,867		\$	150,000	\$	150,000	n/a	<u>42</u> %
2.07	70 Total Other Financing Sources	\$ -	\$	19,963	\$	19,963	\$	12,387,000	\$	13,243,440	\$	856,440		\$	13,550,000	\$	13,550,000	<u>7</u> %	<u>98</u> %
2.08	Total Revenues and Other BO Financing Sources	\$ 91,035,000	\$	85,523,087	\$	(5,511,913)	\$	520,199,700	\$	533,061,732	\$	12,862,032		\$	895,850,000	\$	895,720,000	2%	60%
	<b>Expenditures</b>																		
3.010 + 3.020	Personnel related	\$ 45,569,000	\$	43,747,979	\$	(1,821,021)	\$	331,870,000	\$	325,924,990	\$	(5,945,010)	\$ 586,700,000	\$	591,100,000	\$	590,970,000	-2%	55%
3.03	30 Purchased Services	\$ 4,829,000	\$	5,399,695	\$	570,695	\$	37,232,000	\$	34,463,357	\$	(2,768,643)	\$ 64,531,323	\$	64,500,000	\$	64,480,000	-7%	53%
3.03	Charter Schools, STEM, 30 Scholarship, etc. (478, 479)	\$ 16,340,000	\$	15,819,319	\$	(520,681)	\$	106,199,000	\$	106,061,813	\$	(137,187)	\$ 191,215,374	\$	191,200,000	\$	191,220,000	0%	55%
3.04	40 Supplies and Materials	\$ 1,204,000	\$	1,054,964	\$	(149,036)	\$	11,722,000	\$	9,600,764	\$	(2,121,236)	\$ 19,241,298	\$	20,100,000	\$	20,100,000	-18%	48%
3.05	50 Capital Outlay	\$ 112,000	\$	149,389	\$	37,389	\$	1,313,000	\$	2,400,162	\$	1,087,162	\$ 2,154,849	\$	1,900,000	\$	1,870,000	83%	128%
3.06	60 Intergovernmental																		
	Debt Service:																		
4.02	20 Principal-Notes	\$ -	\$	-	\$	-	\$	2,400,000	\$	2,370,000	\$	(30,000)	\$ -	\$	2,400,000	\$	2,400,000	-1%	99%
4.05	55 Principal-Other	\$ -	\$	-	\$	-	\$	700,000	\$	657,665	\$	(42,335)	\$-	\$	700,000	\$	700,000	-6%	94%
4.06	50 Interest and Fiscal Charges	\$ -	\$	-	\$	-	\$	551,000	\$	574,097	\$	23,097	\$ -	\$	1,100,000	\$	1,100,000	4%	52%
4.30	00 Other Objects	\$ 144,000	\$	140,429	\$	(3,571)	\$	4,522,000	\$	4,124,805	\$	(397,195)	\$ 10,270,063	\$	10,200,000	\$	10,200,000	- <u>9</u> %	<u>40</u> %
4.50	00 Total Expenditures	\$ 68,198,000	\$	66,311,774	\$	(1,886,226)	\$	496,509,000	\$	486,177,653	\$	(10,331,347)	\$ 874,112,907	\$	883,200,000	\$	883,040,000	-2%	55%

**Other Financing Uses** 



### Month of January - Fiscal Year 2018

		Month To Date Year To Date																		
	F							Y18 Rev'd						Actual Percent						
						Act.						Act.		Budget				Total Plan	Percent	of Plan
	С	Current Year	0	Current Year	0	ver(Under)	(	Current Year	(	Current Year	0	ver(Under)	(Ap	prop. Res			Est	timate Based	Variance from	Received or
		Estimate		Actual		Est.		Estimate		Actual		Est.	Exp	oend. ONLY)	(	Oct '17 FYF	on	n Oct '17 FYF	Plan YTD	Expended YTD
5.010 Operating Transfers-Out	\$	-	\$	-	\$	-	\$	2,793,000	\$	3,581,563	\$	788,563	\$	3,700,000	\$	3,600,000	\$	3,600,000	28%	99%
5.020 Advances-Out	\$	20,000	\$	-	\$	(20,000)	\$	2,930,000	\$	-	\$	(2,930,000)	\$	-	\$	10,500,000	\$	10,500,000	-100%	0%
5.030 All Other Financing Uses	\$	-	\$	-	\$	-	\$	103,000	\$	267	\$	(102,733)	\$	565,146	\$	100,000	\$	104,000	- <u>100</u> %	<u>0</u> %
5.040 Total Other Financing Uses	\$	20,000	\$		\$	(20,000)	\$	5,826,000	\$	3,581,830	\$	(2,244,171)	\$	4,265,146	\$	14,200,000	\$	14,204,000	- <u>39</u> %	<u>25</u> %
5.050 Other Financing Uses	\$	68,218,000	\$	66,311,774	\$	(1,906,226)	\$	502,335,000	\$	489,759,482	\$	(12,575,518)	\$ 3	878,378,053	\$	897,400,000	\$	897,244,000	-3%	55%
Excess of Revenues and Other Financing Sources over (under) Expenditures and Other Financing Uses	\$	22,817,000	\$	19,211,313	\$	(3,605,687)	\$	17,864,700	\$	43,302,250	\$	25,437,550			\$	(1,550,000)	\$	(1,524,000)		
Beginning Cash Balance	\$	132,444,816	\$	161,488,052	\$	29,043,237	\$	137,397,116	\$	137,397,116	\$	-			\$	137,397,116	\$	137,397,116		
Ending Cash Balance	\$	155,261,816	\$	180,699,365	\$	25,437,550	\$	155,261,816	\$	180,699,365	\$	25,437,550			\$	135,847,116	\$	135,873,116		

Note: Lines 4.020, 4.055 & 4.060 are appropriated for in the Debt Service fund but reflected in the FYF & this report as General Fund related.

Adjustment: Add in Lines 4.020, 4.055 & 4.060	\$ 4,200,000
NOTE: Line 5.020 Advances-Out is not required to be part of the Appropriation Resolution.	
Adjustment: Add in Line 5.020	<u>\$ 10,500,000</u>
Adjusted Total	<u>\$ 893,078,053</u> <u>\$ 897,400,000</u>