

**REQUEST FOR ADVANCED STANDING
COLUMBUS SCHOOL OF PRACTICAL NURSING**

POLICY: Advanced Standing

PURPOSE: To define requirements for applicants to be admitted to the program with advanced standing.

STATE BOARD RULE: 4723-5-12 (A-3)

It is the policy of the Columbus School of Practical Nursing that advanced credit is available in both nursing and non-nursing courses if these courses have been completed at an appropriately accredited or approved postsecondary program within the last two years unless noted otherwise. Experience in the armed forces of the United States, National Guard, or in a reserve component may qualify for advanced standing.

Anatomy & Physiology I (Proficiency exam, if required - pass score 80%)

Anatomy & Physiology II (Proficiency exam, if required - pass score 80%)

Nutrition

A fee of \$150 will be assessed for each proficiency exam administered. Requests for advanced credit will be evaluated on an individual basis.

If advanced credit is requested, the following criteria are to be met:

- Submit an official transcript from the previous school attended.
- Show no less than a "C" in the subject(s) being considered for credit.
- Submit a syllabus of the course.
- Meet all current requirements for admission to the Columbus School of Practical Nursing.

The above information must be provided along with the attached request at the time your program application packet is submitted to the Columbus School of Practical Nursing in order to be considered for advanced standing.

The decision as to whether or not advanced credit will be granted is made by the Health Occupations administrator in consultation with the Admissions Committee and based on evidence of comparability of courses for which advanced credit is being applied.

Advanced Standing Request

Columbus School of Practical Nursing

Last Name: _____ First Name: _____ MI: _____

Street: _____ City/State: _____ Zip: _____

Phone: () _____ - _____ E-mail: _____

Program Start Date: _____

All courses for which you are requesting Advanced Standing must have been completed within the last two (2) years. The following are the only courses that may be considered for advanced standing.

- Anatomy & Physiology I (Proficiency exam, if required - pass score 80%)
- Anatomy & Physiology II (Proficiency exam, if required - pass score 80%)
- Nutrition

Have you failed any nursing courses in the past? YES NO

Applicants who are applying to ACE programs and who have failed out of or been dismissed from a similar program at another school must present documentation as to the reasons for failure/dismissal. ACE retains the right to refuse admission to these applicants.

Attach the following official documentation for each course checked above:
Requests submitted without the following documentation will not be considered.

- Official Transcripts that show letter grade and cumulative GPA
- Course Syllabus

I, (Print name) _____ am aware that by Department of Education regulation, my Financial Aid will be prorated (reduced) in the Trimester in which Advanced Standing is received for the Practical Nurse program. The proration is due to approval for Advanced Standing (also known as transfer credit), which reduces the total program hours I will be taking at this school.

Signature: _____ Date: _____

Office use only.

- | | | |
|--|-----------------|-------------|
| <input type="checkbox"/> Anatomy & Physiology I | Approved: _____ | date: _____ |
| <input type="checkbox"/> Anatomy & Physiology II | Approved: _____ | date: _____ |
| <input type="checkbox"/> Nutrition | Approved: _____ | date: _____ |

Signature: _____ Date: _____