



COLUMBUS  
CITY SCHOOLS

Professional Learning & Licensure

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Columbus, OH 43211

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[www.ccssoh.us/ProfessionalLearningLicensure.aspx](http://www.ccssoh.us/ProfessionalLearningLicensure.aspx)

## **National Board Certified Teacher 2021-2022 Presentation Stipend Information**

The following information is for the National Board Certified Teacher (NBCT) \$1,500 stipend from the Columbus Board of Education for presentations as established in the Columbus Education Association Master Agreement (Article 908). In order to receive the stipend, NBCTs must complete all presentation requirements outlined below. Follow up documentation must be submitted by 4:30 p.m. on **March 25, 2022**.

### **National Board Certified Teacher Presentation Requirements**

1. Submit a NBCT proposal for your activities and have it pre-approved by Professional Learning and Licensure. **Proposals must be submitted 21 WORK days prior to your presentation(s)**. Use the following link to submit your proposal: [NBCT Stipend Proposal Form](#). **Presentations must be on or after August 23, 2021 and on or prior to March 18, 2022.**



Upon receipt of your proposal, you will receive an email regarding the status of your proposal. Do not move forward until you receive this email.

2. Once your NBCT proposal is approved, propose a course in PDS (Professional Development System) so attendees can register and receive CEUs. This is **not** the same proposal in Step #1 above.
  - To submit a course proposal in PDS - you must be an approved PDS Course Requester. If you were a PDS Course Requester during the 2020-21 school year, please contact Greg Mild regarding the refresher module. If you were not a PDS Course Requester during the 2020-21 school year, please register for and attend a PDS Course Requestor PD session in PDS. Log into PDS at <https://ccsoh.truenorthlogic.com>.
  - Directions on how to propose a course in PDS may be found here: [PDS Course Request](#).
  - If you are presenting on a PD Day, you will not need to submit a course request in PDS as long as your building has entered the event. Be sure your name and presentation title are on the school/department agenda.
  - In an effort to increase attendance at NBCT presentations, NBCT proposals must be submitted and approved in PDS no later than two weeks prior to the presentation(s) date(s).
  - Your presentation will be advertised to all CCS teachers.
3. Presentations that are required as part of your position or a position in which you are receiving a stipend **do not qualify** (ex. TBT, Instructional Coach, PAR CTs, etc.).

### **After Your Presentation**

Send the following to **Karmen McCaslin** @ PL&L located at 17<sup>th</sup> Avenue (Route 4) or email copies to [kmccasli@columbus.k12.oh.us](mailto:kmccasli@columbus.k12.oh.us):

1. Copies of the NBCT Attendance Form. Record the attendance for your presentation in PDS and Submit for Credit Approval in PDS.
2. Final Evaluations should be completed by participants. **The presenter will create an evaluation and distribute it to participants. Submit a copy of all completed evaluations.**
3. A copy of the agenda and handouts/presentation materials.
4. A written reflection of your presentation. The reflection should include a summary of the presentation and the impact it has on teaching and learning in Columbus City Schools. **The reflection should be no less than one page and no greater than three pages.**

## NBCT Workshop FAQ

### **What types of workshops are "valid" to meet NBCT stipend requirements?**

The presentations should focus on National Board Standards, Ohio's Learning Standards, and/or Ohio Standards for Teachers. The NBCT determines the content based on their expertise. The workshops are to be outside your normal job description. Presenting at a TBT in which you are a participant does not meet the requirement. Other presentations that are required as part of your position or a position in which you are receiving a stipend do not qualify (ex. TBT, Instructional Coach, PAR CTs, etc.).

### **When and where can workshops take place?**

The NBCT determines the dates and arranges a location for their presentations. The presentations can be scheduled either during the contract day (a conference period or lunch period) or outside of the contract day (before or after school or a Saturday workshop). The location of the presentation should be based on the time of the presentation and the topic. For example, if the workshop is a book study held over four lunch periods or an after school professional development session on writing SMART goals, then the presentation should be held in person. If the workshop is a Saturday morning professional development session on utilizing speech to text add ons for struggling readers, then the presentation could be held virtually.

### **Who attends the workshops?**

The NBCT determines and solicits the audience for their presentations. Such groups might include the teachers in one's building, the teachers in a particular department or Professional Learning Community, or a group of teachers throughout the district working on professional development in a specific area. Your presentation will be advertised to all CCS teachers. It is expected that Columbus City Schools' educators attend in order for you to qualify for the stipend.

### **How long do workshops need to be?**

**The LPDC has determined that one NBCT presentation must be at least sixty minutes in length; NBCTs are required to complete two presentations to receive the stipend.** However, the NBCT can select a format that encompasses two hours to meet the total presentation requirement. The Ohio Standard for Professional Development #1 states that high quality professional development is a purposeful, structured and continuous process that occurs over time. The LPDC encourages NBCTs to model this standard in their presentations. Ideally, four thirty minute presentations would be provided to the same audience. If two NBCTs would like to present together, the total presentation time must be doubled. For example, two NBCTs might design a series of PD for a group of teachers that will meet a total of four hours divided up throughout the semester or year.

### **How should the content of the workshop be provided?**

The NBCT determines the format of the presentations based on their expertise and the needs of their target audience. The LPDC encourages NBCTs to refer to the Ohio Standards for Professional Development to inform the design of their presentations. The presentations should provide tools for teachers that will improve the participants' professional skills as educators and positively impact student learning. For example, a series of presentations could provide training in the use of reflective practices to promote thoughtful consideration of instructional strategies ultimately leading to better teaching. NBCTs may wish to consider the use of technology such as Zoom, establishing a website, or other 21<sup>st</sup> century collaborative tools! In planning the presentation agenda, please include a variety of interactive activities that will engage participants and provide a model for effective teaching practices.