



**ESL DEPARTMENT**  
**3700 South High St.**  
**Columbus, Oh 43207**  
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*Mission: Each student is highly educated, prepared for leadership and service, and empowered for success as a citizen in a global community.*

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To the Parents or Guardians of:

ID:            Current School:            School Year 21-22

Current Grade:

Dear Parent or Guardian,

We recently assessed your child for their English language proficiency using the Ohio English Language Proficiency Screener (OELPS21).

Your child's proficiency in English measured at the:            on the Ohio English Language Proficiency Screener (OELPS21). If the child scored below the Proficient level, they will receive ESL program services. A student at the proficient level will continue to have their progress monitored. The type of services will vary by site and grade level.

If it is determined that your child meets the requirement they will receive additional support to help them to be proficient in speaking, listening, reading, and writing in English if they are not already at the proficient level. The services will assist your child to meet age appropriate academic achievement standards for grade promotion and graduation. The Ohio English Language Proficiency Assessment (OELPA) will be given each spring to measure your child's progress, unless they scored as proficient on the Ohio English Language Proficiency Screener (OELPS21). When your child exits the program, their performance will continue to be monitored to determine if additional academic support is needed.

If your child has a disability, the English as a Second Language program will coordinate with appropriate staff to meet the objectives of your child's Individualized Education or 504 Plan.

I strongly encourage your child's participation in the English as a Second Language program and invite you to learn more about the benefits of the program. However, you have the right to remove your child from the language instruction program at any time.

If you would like to discuss your child's progress in English language development and academic achievement please contact your student's teacher or school administrator to set up an appointment.