



**COLUMBUS
CITY SCHOOLS**

Chromebook Guardian/Student Agreement and Acceptable Use Policy

SY 2022 - 2023

The Columbus City School District (CCS) is offering our students, access to a Chromebook and charger for learning and instruction. Students are responsible for the general care of the Chromebook that the Columbus City School District issued to them.

1. Chromebook Check-In

Chromebooks will be returned to the school on the due date established at time of checkout or at the school year-end check in, at the latest. If a student transfers out of CCS prior to the due date, the Chromebook must be returned at the time of withdrawal. If a student's Chromebook and/or AC power adaptor have been damaged or defaced, the student's parent or legal guardian is liable for damages.

First Incident	Second Incident	Third+ Incidents
Repairs Device will be repaired and returned to student. A loaner will be provided during repair.	Device will be repaired and returned to student. A loaner will be provided during repair.	Student will not be allowed to take the device home and a loaner will be provided for student to use at school building only.
Intentional Damage Disciplinary action will be taken consistent with Board policy and the Student Code of Conduct.	Disciplinary action will be taken consistent with Board policy and the Student Code of Conduct.	Disciplinary action will be taken consistent with Board policy and the Student Code of Conduct.

- All disciplinary action will be assessed based on building principal discretion.

2. Consequences for Violations:

Violations of the District's Chromebook Guardian/Student Agreement and Acceptable Use Policy may result in disciplinary action. Consequences may include, but not be limited to, the loss of a user's privileges to use the school's information technology resources. Further disciplinary actions may be imposed in accordance with the Guide to Student Success up to and including suspension, or expulsion, depending on the degree and severity of the violation.

3. Supervision and Monitoring

The use of District-owned information technology resources is not private. School and administrators, and their authorized employees, may monitor the use of information technology resources to help ensure that users are secure and in conformity with this policy. Administrators and teachers reserve the right to examine District-issued devices in order to further the health, safety, discipline, or security of any student. They may also use this information in disciplinary actions and will furnish evidence of crime to law enforcement. The district reserves the right to determine which uses constitute acceptable use and to limit access to such uses. The district also reserves the right to limit the time of access and priorities among competing acceptable uses.

4. Student Disclaimer

With increased access to informational technology and the privilege that comes with technology, there is greater student responsibility to appropriately use the technology and monitor their own behavioral and acceptable use of this resource.

5. Acknowledgement of Liability

The parent/legal guardian and student assumes responsibly, and liability of the device being checked out, and agrees that Columbus City School District will not be held liable in any way for the actions of those who have checked out the Chromebook.

Parent/legal guardian and student agree to assume the responsibility and liability for any inappropriate or illegal acts associated with using this equipment. These inappropriate uses would include, but are not limited to, software licensing violations, software piracy, and inappropriate or illegal activities carried out in part or whole using email, online chat, online forums, or the Internet. Columbus City Schools does not bear any responsibility or liability for any inappropriate or illegal use of this computer. Parent/legal guardian and student further agree and understand that there is no right of privacy in the use of this computer.

I ACKNOWLEDGE AND UNDERSTAND THESE OBLIGATIONS:

Student Name (printed)

Student Signature

Date

Parent/Guardian Name (printed)

Parent/Guardian Signature

Date