



Human Resources Department Web Check
Background Request Form

https://www.signupgenius.com/go/904054aacaf29aafb6-fingerprint

\$46 BCI & FBI - New Employees/Parent Consultant/Overnight Volunteers
\$30 FBI Only - 5-year Renewal \$0 Mentor (BCI Only) / HS Vocational Student

ONLY - Debit/Credit Cards or Money Orders payable to Columbus City Schools

- * Any High School Student under the age of 18 must be accompanied by an adult
* All High School Students must provide School Issued Picture ID

Last Name First Name M.I.

Social Security Number Birth Date

Gender Race

Address City Zip

Position/Program: Work/School Location:

Have you been an Ohio Resident for the last 5 years?

Do you need a copy sent to the Ohio Department of Education?

Other names used Driver License #

Phone () - Email

Signature Date

I hereby certify that I have given agency (4DV181) permission to obtain all criminal information pertaining to me in the files of the Ohio Bureau of Criminal Identification and Investigation (BCI&I). By placing my Fingerprint Images in the WEBCHECK Scanner, I am authorizing the BCI&I to release criminal history information about me to the person(s)/agencies identified in this request for the period of one year from the date of this transaction. I hereby release BCI&I and any and all individual identified in this request from all liability in connection with the dissemination of such criminal history information.

Hours: Monday -Friday 8:00 am - 4:00 pm BY APPOINTMENT ONLY

Closed from 1 pm - 2 pm

Columbus City Schools, 3700 South High Street, HR Satellite Office, Columbus, OH 43207

The Columbus City School District does not discriminate based upon sex, race, color, national origin, religion, age, disability, sexual orientation, gender identity/expression, ancestry, familial status or military status with regard to admission, access, treatment or employment. This policy is applicable to all district programs and activities.

Table with 4 columns: Staff, Payment (DC, CC, MO), BCI, Date. Row 1: Staff, DC, CC, MO, BCI, Date. Row 2: Date, 30, 46, 0, FBI, Date.