



Talent Department

3700 South High Street | Columbus, OH 43207
 Business Hours: 8:00 am - 5:00 pm
 General HR Phone Line: 614-365-5000 *Option 5*

Michael De Fabbo

Chief Talent Officer/CHRO

mdefabbo@columbus.k12.oh.us

Brenda Jackson

Executive Secretary II *to* Mike De Fabbo

bjackson@columbus.k12.oh.us

Amy Grover

Executive Director

agrover@columbus.k12.oh.us

Courtney Hale - Director

Total Rewards

chale@columbus.k12.oh.us

John Dean - Director

Labor Management & Employee Relations

jidean@columbus.k12.oh.us

LaMeika Robinson - Director

Strategic Staffing

lrobinson1@columbus.k12.oh.us

Terri Trigg - Director

Talent Acquisition

ttrigg@columbus.k12.oh.us

QUICK REFERENCE | EMAIL LISTING

CATEGORY	DEPARTMENT	EMAIL/WEBSITE
General HR Information	Talent Department	hr@columbus.k12.oh.us
Article 211	Strategic Staffing	article211@columbus.k12.oh.us
Benefits	Total Rewards	benefitquestions@columbus.k12.oh.us
Broadspire	Total Rewards	www.myleavetech.com
Certificated Questions	Strategic Staffing	hr@columbus.k12.oh.us
Classified Questions	Strategic Staffing	hr@columbus.k12.oh.us
Contracts - Teachers/Administrators	Total Rewards	contractquestions@columbus.k12.oh.us
Employee Assistance Program (EAP)	Total Rewards	_HealthAdvocate.com/columbuscityschools
Employee Relations	Labor Management & Employee Relations-LMER	employeerelations@columbus.k12.oh.us
Evaluations	Strategic Staffing	hrevaluations@columbus.k12.oh.us
Fingerprints	Strategic Staffing	hr@columbus.k12.oh.us
HR Information Systems	Talent Department	hris@columbus.k12.oh.us

I-9 Information	Strategic Staffing	hr@columbus.k12.oh.us
Instructional Assistants	Strategic Staffing	instrucassisthelp@columbus.k12.oh.us
Leaves of Absence	Total Rewards	leavesofabsence@columbus.k12.oh.us
Public School Works	Total Rewards	PublicSchoolWorks@columbus.k12.oh.us
Red Rover	Total Rewards	hr@columbus.k12.oh.us
Retirements/Resignations	Strategic Staffing	hr@columbus.k12.oh.us
Substitute Employees	Total Rewards	subservices@columbus.k12.oh.us
Tuition Reimbursement	Total Rewards	professionalleaves@columbus.k12.oh.us
Verification Requests	Strategic Staffing	verifications@columbus.k12.oh.us
Wellness	Total Rewards	wellness@columbus.k12.oh.us
Workplace Injuries	Total Rewards	workplaceinjuries@columbus.k12.oh.us

LABOR MANAGEMENT EMPLOYEE RELATIONS (LMER) - JOHN DEAN, DIRECTOR
Phone 614-365-5636 | Fax 614-365-5741

Mary Anne Baum, Manager	William Alverson, Investigator	Lisa Allen, Human Resources Assistant I
Jason Allison, Hearing Officer	Maxine Eggleston, Investigator	Terri Ellis, Human Resources Assistant II
Dianne McLinn, Hearing Officer	Phyllis Barrett-Williams, Investigator	Jill Harlan, Business Partner
		Amanda Schulte, Business Partner

CATEGORY	EMAIL
Administrative Offices Closed	employeerelations@columbus.k12.oh.us
Allegations of Abuse	employeerelations@columbus.k12.oh.us
CEA Contract Concerns	employeerelations@columbus.k12.oh.us
Disciplinary Files	employeerelations@columbus.k12.oh.us
Drug and Alcohol Concerns	employeerelations@columbus.k12.oh.us
Drug Testing Program	employeerelations@columbus.k12.oh.us
Employee Discipline	employeerelations@columbus.k12.oh.us
Employee Misconduct	employeerelations@columbus.k12.oh.us
Grievances	employeerelations@columbus.k12.oh.us
Unemployment Claims	employeerelations@columbus.k12.oh.us
Performance Based Incentives	employeerelations@columbus.k12.oh.us

STRATEGIC STAFFING - LAMEIKA ROBINSON, DIRECTOR

Phone 614-365-5602 | Fax 614-365-8332

Ebony McShan, Manager	Rita Fisher, HR Assistant II	Alexandre Meldaus-Crockett, HR Assistant II
LaNiya Harris-Hicks, Sub Svcs. Supervisor	Hannah Green, HR Generalist	Letitia Pleasant, HR Generalist
Harold Spencer, HR Data Mgmt. Analyst	Natosha Hardin, HR Assistant I	Alicia Reynolds, HR Generalist
Acynda Spriggs, Operations Supervisor	Amanda Hill, HR Generalist	Maribel Richardson, HR Assistant I
Leslie Butler, HR Representative	Sara Lowery, HR Assistant II	Shelia Smith, PT Hrly Administrator
Traci (Maia) Cox, HR Assistant I	Kathryn Martin, PT Hrly Administrator	Juwana Steele, HR Assistant II
Anthony Crawford, HR Generalist		Vanita Williams, HR Assistant I Substitute

CATEGORY	EMAIL/WEBSITE
Address Changes	https://columbus.munisselfservice.com
Allocations	hr@columbus.k12.oh.us
Article 211 Job Share	article211@columbus.k12.oh.us
Background Checks	hr@columbus.k12.oh.us
Board Legislation-Personnel	hr@columbus.k12.oh.us
Certificated & Classified Questions	hr@columbus.k12.oh.us
Deceased Employee Notification	hr@columbus.k12.oh.us
Employee Eligibility Verificaion	hr@columbus.k12.oh.us
Employability & HR Compliance	hr@columbus.k12.oh.us
Employment Verifications	verifications@columbus.k12.oh.us
Fingerprinting	hr@columbus.k12.oh.us
HR Information Systems	hris@columbus.k12.oh.us
ID Badges	hr@columbus.k12.oh.us
Licensure	license@columbus.k12.oh.us
MUNIS Inquiries	MunisSupport@columbus.k12.oh.us
Name Changes	https://columbus.munisselfservice.com
Red Rover Substitute Services	subservices@columbus.k12.oh.us
Reporting, Analytics & Roster Requests	hris@columbus.k12.oh.us
Retirements & Resignations	hr@columbus.k12.oh.us
Supplementals & Pay	supplementals@columbus.k12.oh.us
Telephone Number Changes	https://columbus.munisselfservice.com
Verifications	verifications@columbus.k12.oh.us

TALENT ACQUISITION - TERRI TRIGG, DIRECTOR		
General HR Phone Line 614-365-5000 <i>Option 5 then Option 3</i>		
Kimberley Glover, Manager	Melinda Dixon, Recruiter	Irina Koumba, Lead Teacher Recruiter
Melissa Neely, Manager	Nyjae Garland, HR Assistant Substitute	Carol Perkins, Recruiter
School Leader Recruitment Pipelines	Georgia Hauser, Recruiter	Tanisha Swan, Recruiter
Don Cantrell, Recruiter	Judith Holmes, HR Assistant Substitute	Marie Tooker, Recruiter
Sidney Calicoat, Recruiter	Michelle Jones, Recruiter HR Representative	Timothy Yanok, Recruiter
	talentacquisition@columbus.k12.oh.us	
TALENT PERFORMANCE & EVALUATION		
HR@columbus.k12.oh.us		
Ann Palcisco, Manager Strategic Talent Performance	Michael Barnes, Manager Analytics & Data Mgmt	
Papa Anne, Data Analytics Specialist		
TOTAL REWARDS - COURTNEY HALE, DIRECTOR		
HR@columbus.k12.oh.us		
Julie Hietter, Manager Emp Benefits	Eric Ulas, Manager Time Away	Lauren Herderick, Compensation Analyst
Jovonni Jeter, Benefits Analyst	Penny Roth, Workers Compensation Analyst	James Dupler, Compensation Performance Mgmt.
Mesha Bostic, Benefits Analyst	Janet McCoy, HR Assistant II (Leaves)	Jacqueline Broderick-Patton, Wellness Coord.
Shonna Byrd, Benefits Analyst	Adrienne Thomas, HR Assistant Substitute (Leaves)	Olivia Warzycha, Secretary II
Jean Slaughter, HR Assistant I	Dawn Golden, HR Assistant I (Leaves)	Smita Yerramilli, Wellness Specialist
Carol Bruce, HR Assistant Substitute		
BENEFITS		EMAIL/CONTACT INFO
Benefits Customer Service		benefitquestions@columbus.k12.oh.us
Child Support (National Medical Support Orders)		benefitquestions@columbus.k12.oh.us
COBRA/Benefits Continuation		WEX 1-866-451-3399
Voluntary Benefits		US Enrollment 1-800-735-0080
COMPENSATION		EMAIL
Contracts		contractquestions@columbus.k12.oh.us
Performance Evaluations for Non-School Based Administrators and Classified Employees		hrevaluations@columbus.k12.oh.us
Professional Leaves		ProfessionalLeaves@columbus.k12.oh.us
Tuition Reimbursement		ProfessionalLeaves@columbus.k12.oh.us
LEAVES/TIMEAWAY		EMAIL/CONTACT INFO
Catastrophic Leave/Donation - Classified		leavesofabsence@columbus.k12.oh.us
Educational Leave		leavesofabsence@columbus.k12.oh.us
Fitness For Duty		leavesofabsence@columbus.k12.oh.us

Injury Reporting	workplaceinjuries@columbus.k12.oh.us
Jury Duty	leavesofabsence@columbus.k12.oh.us
Medical Leave & FMLA (Broadspire)	leavesofabsence@columbus.k12.oh.us
OSHA/PERRP Reports	workplaceinjuries@columbus.k12.oh.us
Religious Leaves	leavesofabsence@columbus.k12.oh.us
Workers Compensation	workplaceinjuries@columbus.k12.oh.us
WELLNESS	EMAIL/CONTACT INFO
Employee Assistance Program (EAP)	HealthAdvocate.com/columbuscityschools