

# FAMILY RESIDING WITH FRIENDS OR FAMILY



**Please note: These documents should ONLY be filled out by registering families living with friends or relatives who OWN a home within the Columbus City School District.**

If the friends or relatives you are living with are **RENTING**, the registering family must be on the lease either as a leaseholder or occupants.

Registering parents **MUST** provide an official piece of mail, current within 30 days, in their name, received at the address presented on this affidavit. The official piece of mail can be a utility bill (excluding phone, internet, cable), a stamped copy of the USPS Change of Address form, email confirmation from BMV updating the address on the driver's license, court notice, social services document, or an email from the employer confirming that the address and the school district income tax deduction has been updated. The official piece of mail must be emailed to [residencyverification@columbus.k12.oh.us](mailto:residencyverification@columbus.k12.oh.us) within 30 days.



# COLUMBUS CITY SCHOOLS

## Residence Affidavit for HOME OWNER

*This form is to be completed by the HOME OWNER.*

*If you are renting/leasing the home, the registering family must be added to the lease either as a leaseholder or occupants.*

I, \_\_\_\_\_, certify that I am the **OWNER** of the dwelling located at

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City)

I, \_\_\_\_\_, further certify that the following person(s) actually reside at the property, and to the best of my knowledge are **NOT** maintaining a separate residence elsewhere. I **acknowledge and understand that if any of the information given on this form is not true and correct, that knowingly swearing or affirming thereof constitutes criminal falsification, a violation of Ohio Revised code Section 2921.13, a first degree misdemeanor, punishable by a maximum fine of \$1000.00 and/or a maximum jail term of 6 months. Furthermore, by signing this form, I am accepting financial responsibility for tuition and any excess costs for the student(s) listed below should the student live elsewhere but continues to be registered as living in my home.**

I agree that Columbus City Schools, if it deems necessary, has the right to investigate my residency.

**Parent/Guardian and Child(ren)'s Names Living In My Home**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Print Name of OWNER \_\_\_\_\_

Signature of OWNER \_\_\_\_\_

Phone Number- OWNER: \_\_\_\_\_

**Please notify Columbus City Schools at 614-365-4011 when the above occupants move from your residence. Thank you.**



Before me, a notary public, came \_\_\_\_\_, who being duly cautioned and sworn, did sign the foregoing document as his/her free and voluntary act and deed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

My Commission Expires: \_\_\_\_\_

Affix Seal Here

\_\_\_\_\_  
Notary Public

**Oath of Residency for REGISTERING FAMILY**

This form is to be completed by registering families living with friends or relatives who **OWN** a home.

If you living in home that is being rented or leased, you must be added to the lease either as a leaseholder or occupant.

I, \_\_\_\_\_, hereby certify that I have established residency on a seven-day-a-week basis in the Columbus City School District and I am not maintaining a separate residence elsewhere. I agree that the Columbus City School District may use any legal means necessary to verify I am living at the address listed below and allow the release of rental information and also utility customer information to a representative of Columbus City Schools.

I further certify that this address is located at

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City and Zip)

\_\_\_\_\_  
(Name of the OWNER of Residence)

\_\_\_\_\_  
(Phone)

\_\_\_\_\_ (INITIAL HERE) I acknowledge and understand that if the above information is not true and correct, that knowingly swearing or affirming the truth thereof constitutes criminal falsification, a violation of Ohio Revised Code Section 2921.13, and I am liable under the Criminal Code for any penalties that the law provides. I also agree to pay the daily tuition cost of \$40.99 per student for the student(s) listed below, plus excess costs, to cover the period during which they illegally attended Columbus City Schools, and I understand **they will be immediately withdrawn from school**. If I move out of the Columbus City School District, I will immediately complete an Annual Update in my Parent Portal to update my home address.

Is this student affected by any court order: \_\_\_\_\_ Yes \_\_\_\_\_ No

If so, identify \_\_\_\_\_

**NOTICE FOR PARENTS OF ATHLETES:** I understand that, if I enroll and participate under false pretenses, Columbus City Schools athletic teams are required to forfeit games in which an ineligible player participated.

Registering parents MUST provide an official piece of mail, current within 30 days, in their name, received at the address presented on this affidavit. The official piece of mail can be a utility bill (excluding phone, internet, cable), a stamped copy of the USPS Change of Address form, email confirmation from BMV updating the address on the driver's license, court notice, social services document, or an email from the employer confirming that the address and the school district income tax deduction has been updated. The official piece of mail must be emailed to [residencyverification@columbus.k12.oh.us](mailto:residencyverification@columbus.k12.oh.us) within 30 days.

The Board of Education reserves the right to require additional documentation to confirm residency to the satisfaction of the Superintendent or designee, including but not limited to, a current lease, deed or insurance information of the homeowner.

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Home/Cell Phone

\_\_\_\_\_  
Work Phone

\_\_\_\_\_  
Student Name(s)

\_\_\_\_\_  
School of Attendance

Before me, a notary public, came \_\_\_\_\_, who being duly cautioned and sworn, did sign the foregoing document as his/her free and voluntary act and deed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

My Commission Expires: \_\_\_\_\_