Columbus City Schools
Verification of Residency Form

This form may be used if the parent/guardian is residing with a friend/relative living within the boundaries of Columbus City Schools.

The lessee/property owner must submit one of the following:

- **Current utility bill (gas, water, electric only)**
- **A lease in his/her name for that residence**
- **A deed in his/her name for that property**
- **Signature of the lessee/property owner must match the name that appears on submitted documents**

It is unlawful to misrepresent or otherwise falsify residence in order to obtain admission to Columbus City Schools. Persons who knowingly falsify this information may be subject to payment of tuition and/or criminal prosecution for Falsification, which, if convicted, may carry up to six months in jail and/or a $1,000 fine. Current residents who falsify residence so a student can attend another school in Columbus City Schools without approved Special Permission will cause the student to be returned to the home school and may also be subjected to criminal prosecution for Falsification.

TO BE COMPLETED BY THE PARENT/GUARDIAN (Please print)

Former Address	New Address
_____ Street	_____ Street
_____ City/State Zip	_____ City/State Zip
_____ Phone	_____ Phone

Student Name	Birth Date	CCS School/grade	Former School
Student Name	Birth Date	CCS School/grade	Former School
Student Name	Birth Date	CCS School/grade	Former School
Parent/Guardian Name	Phone #	Place of Employment	Phone #

TO BE COMPLETED BY THE LESSEE/PROPERTY OWNER AND PARENT

SIGNED: _____
(MUST be the same signature as appears on the documents listed above)

_____
PARENT/GUARDIAN SIGNATURE

_____
Please PRINT name signed above

_____
Please PRINT name signed above

*** CENTRAL ENROLLMENT USE ONLY ***

Approved_____ Date _____
Central Enrollment Supervisor or his/her designee

Rev 03/24/2020