

## Attendance - *Every Day Counts!*

Schools are required to keep records of every excused and unexcused absence for each student. Parents and guardians should call the school to report a student's absence before **9:30 AM** for each day a student is absent.

The parent or guardian **must** supply the school with a verbal or written excuse within one week of the student's return. Any verbal or written excuse provided after this time will not be accepted unless approved, in writing, by the principal. If no valid excuse is received, the absence will be considered unexcused, which may result in a referral to juvenile court for educational neglect or truancy.

The District reserves the right to request additional information to excuse any absence. It's critical that students check in with the Attendance Office when they arrive. Students who do not check in may be marked with an unexcused absence for the day.

Any student who is withdrawn must be re-enrolled at Central Enrollment. However, if a student is withdrawn due to an expulsion, that student (and parent) shall report to the office of the last school of attendance (unless notified of a school transfer) and present proof of residence.

## EXCUSED ABSENCE

**An absence is recorded as excused for the following:**

- Personal illness or quarantine.
- Illness or death in the immediate household.
- Emergencies or any other occurrences or situations which, in the judgment of the superintendent or designee, may necessitate absence from school for good and sufficient cause.
- Religious holiday.
- Medical or dental appointment.
- College visitation.

**NOTE:** A maximum of **nine (9)** student absences from school may be considered excused with parental notification.

After nine (9) absences, additional information and/or documentation in addition to the parent notification may be required in order for the absence to be excused. Documentation shall be reviewed by the principal.



## Student Dress Code

**1. All clothing shall be within the bounds of decency and good taste as appropriate for school. Clothing shall be sufficient to conceal undergarments at all times.**

- Dresses, skirts, or short-length shorts shall be within the bounds of decency and good taste and not shorter than mid-thigh.
- No sleep wear.
- No bare midriffs. As a test for appropriate length, no bare midsection shall be exposed when arms are raised above the head.
- Tops may not be low cut, off the shoulder or otherwise revealing. Tube tops, spaghetti strap tops, halter tops and/or any strapless top or dress which reveals the midriff or breasts are neither acceptable nor permitted.
- No undershirts shall be worn as outerwear.
- Clothing may not be "see through."
- Shirts must be worn at all times and must be sized appropriately so that they do not interfere with normal school activities.
- Shorts, pants, and skirts shall have no writing across the seat area.
- Clothes may not be tight or form fitting.



Some schools in the District have a uniform policy, and all clothing shall be within the bounds of decency and good taste as appropriate for school.



## Student Dress Code *(continued)*

2. Shoes must be worn at all times. Flip-flops, slippers/bedroom shoes and beach shoes are not permitted.
3. Commercial lettering or printing will be allowed on shirts and sweatshirts as long as it is acceptable for school attire.
  - Clothing and jewelry shall be free of writing, pictures or any other insignia which are crude, vulgar, profane, sexually suggestive or which advocate negative racial, ethnic, gender or religious prejudice, or use or glorification of drugs, tobacco, alcohol or violence.
  - Metal studded collars and chains hanging from clothing are not allowed.
4. Hats, caps and other types of head covering (other than for religious purposes) shall not be worn inside school buildings.
5. Sunglasses are approved for wear outside, but not for inside the school building.
6. Students may wear Bermuda shorts, walking shorts or other shorts within the following guidelines:
  - Shorts must be hemmed and straight legged.
  - The length of shorts must be within the bounds of decency and in good taste as appropriate for school.
  - Shorts must be no shorter than two inches above the knee, and must be worn to the waist. Saggy shorts are not allowed.
  - Short shorts or gym shorts are not to be worn other than for physical education courses.
7. Long pants are allowed for both boys and girls. The fullness of pants must not interfere with normal school activities and must be neat and clean at all times. All long pants must be proper waist size, length and leg size (no sagging; no oversized clothing).
  - Students wearing overalls or other bib type attire must have the straps buttoned appropriately and wear an acceptable shirt or blouse underneath.
  - The waist of the pants must not be more than one inch bigger than the correctly measured student waist size.
  - Pants cannot be gathered or drawn together at the waist and must not hang below the waist.
  - Pant inseams must be appropriately sized for the student. Pant length should not touch or drag on the ground.
  - Belts must not be more than three (3) inches longer than the student's measured waist size.



## Gang Symbols and Gang-Related Apparel

The Board of Education desires to keep district schools and students free from the threats or harmful influences of any groups or gangs which advocate drug use or disruptive behavior. For purpose of these guidelines, "gang related apparel" is defined as apparel that, if worn or displayed on campus, could be determined to threaten the health and safety of the school environment.

