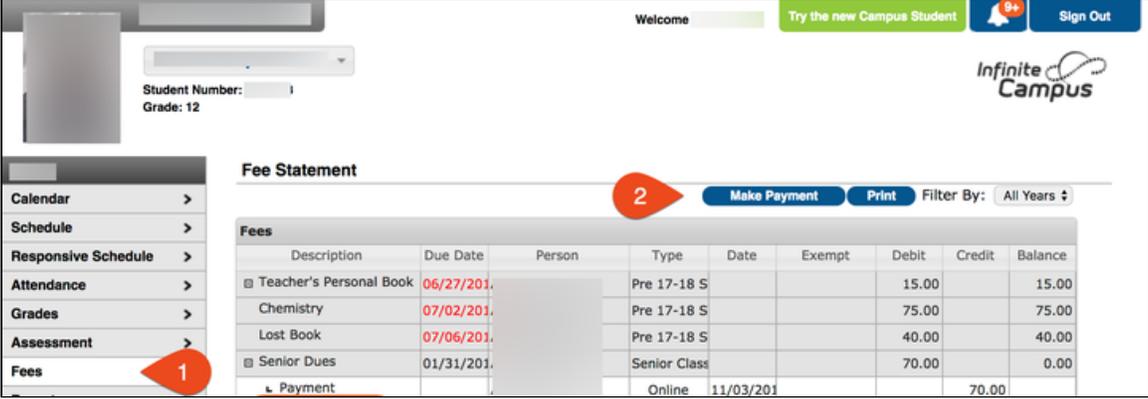
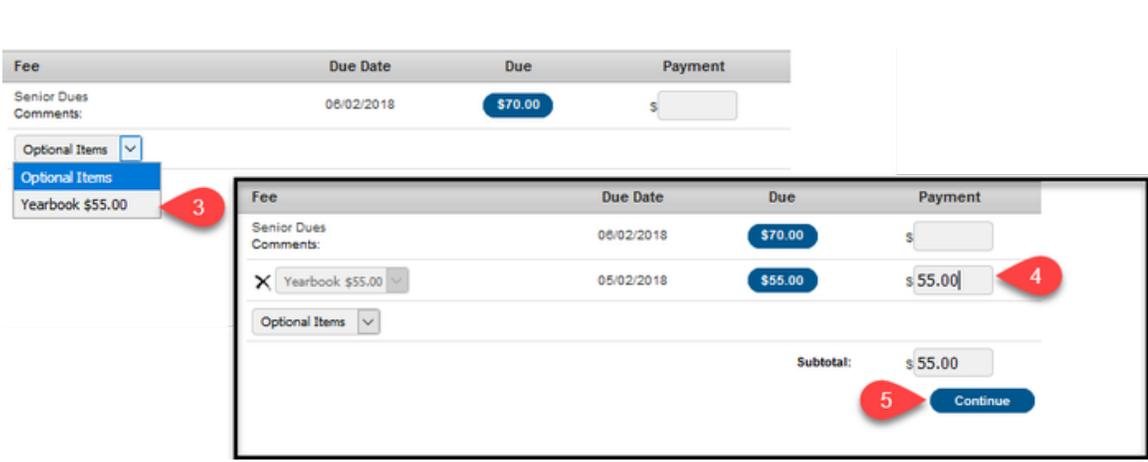
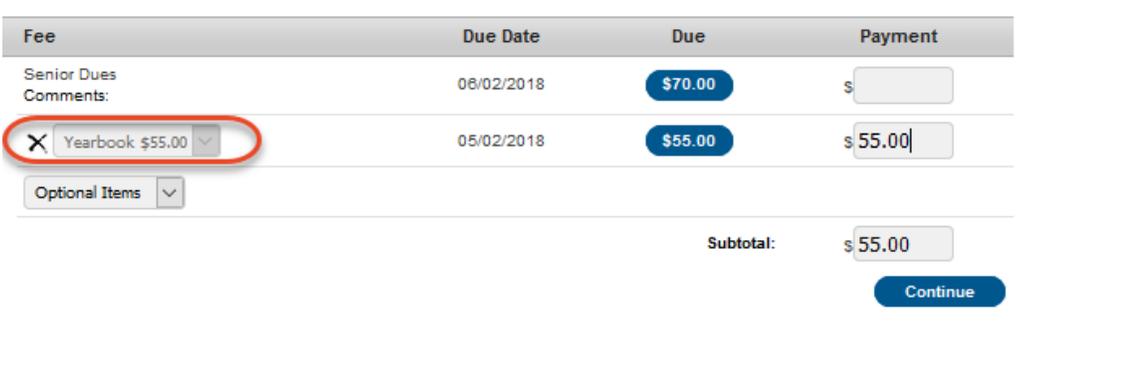
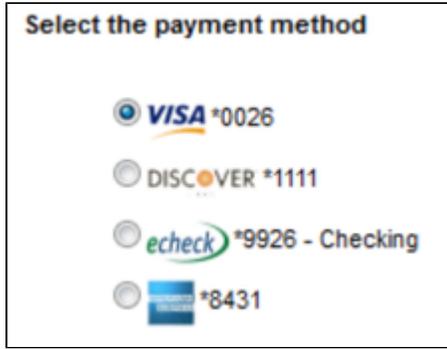


# Making online payments - Fees/Fines

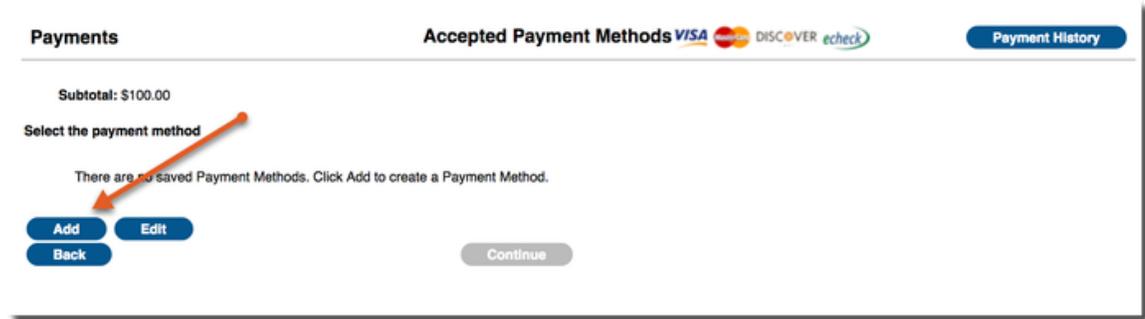
Online Payments are made using the Infinite Campus Student/Parent Portal. For more information on how to activate your account, click here => [Parent Portal](#)

Instructions	Screenshots																																																						
<ul style="list-style-type: none"> <li>Log in to the Parent Portal</li> <li><b>Parent Portal Link</b></li> <li>Open the Fees menu (1)</li> <li>Click Make Payment (2)</li> </ul>	 <p>The screenshot shows the Infinite Campus Parent Portal interface. On the left, a navigation menu has 'Fees' highlighted with a red circle labeled '1'. In the main content area, the 'Fees' section is visible, and the 'Make Payment' button is highlighted with a red circle labeled '2'. A 'Fee Statement' table is also visible below the navigation menu.</p> <table border="1" data-bbox="560 640 1396 819"> <thead> <tr> <th>Description</th> <th>Due Date</th> <th>Person</th> <th>Type</th> <th>Date</th> <th>Exempt</th> <th>Debit</th> <th>Credit</th> <th>Balance</th> </tr> </thead> <tbody> <tr> <td>Teacher's Personal Book</td> <td>06/27/2018</td> <td></td> <td>Pre 17-18 S</td> <td></td> <td></td> <td>15.00</td> <td></td> <td>15.00</td> </tr> <tr> <td>Chemistry</td> <td>07/02/2018</td> <td></td> <td>Pre 17-18 S</td> <td></td> <td></td> <td>75.00</td> <td></td> <td>75.00</td> </tr> <tr> <td>Lost Book</td> <td>07/06/2018</td> <td></td> <td>Pre 17-18 S</td> <td></td> <td></td> <td>40.00</td> <td></td> <td>40.00</td> </tr> <tr> <td>Senior Dues</td> <td>01/31/2018</td> <td></td> <td>Senior Class</td> <td></td> <td></td> <td>70.00</td> <td></td> <td>0.00</td> </tr> <tr> <td>Payment</td> <td></td> <td></td> <td>Online</td> <td>11/03/2018</td> <td></td> <td></td> <td>70.00</td> <td></td> </tr> </tbody> </table>	Description	Due Date	Person	Type	Date	Exempt	Debit	Credit	Balance	Teacher's Personal Book	06/27/2018		Pre 17-18 S			15.00		15.00	Chemistry	07/02/2018		Pre 17-18 S			75.00		75.00	Lost Book	07/06/2018		Pre 17-18 S			40.00		40.00	Senior Dues	01/31/2018		Senior Class			70.00		0.00	Payment			Online	11/03/2018			70.00	
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<ul style="list-style-type: none"> <li>Enter a Payment Amount on an existing fee/fine</li> <li>Or, select an Optional Item (3)</li> <li>Enter the amount of the optional payment (4)</li> <li>Click Continue (5)</li> </ul>	 <p>The screenshot shows the payment process. The 'Optional Items' dropdown menu is open, with 'Yearbook \$55.00' selected, indicated by a red circle labeled '3'. The 'Yearbook \$55.00' item is also selected in the main fee list, with a red circle labeled '4' next to the amount field. The 'Continue' button is highlighted with a red circle labeled '5'.</p> <table border="1" data-bbox="332 903 1112 976"> <thead> <tr> <th>Fee</th> <th>Due Date</th> <th>Due</th> <th>Payment</th> </tr> </thead> <tbody> <tr> <td>Senior Dues</td> <td>08/02/2018</td> <td>\$70.00</td> <td>\$</td> </tr> </tbody> </table> <table border="1" data-bbox="560 1029 1469 1312"> <thead> <tr> <th>Fee</th> <th>Due Date</th> <th>Due</th> <th>Payment</th> </tr> </thead> <tbody> <tr> <td>Senior Dues</td> <td>08/02/2018</td> <td>\$70.00</td> <td>\$</td> </tr> <tr> <td>X Yearbook \$55.00</td> <td>05/02/2018</td> <td>\$55.00</td> <td>\$55.00</td> </tr> <tr> <td colspan="3">Subtotal:</td> <td>\$55.00</td> </tr> </tbody> </table>	Fee	Due Date	Due	Payment	Senior Dues	08/02/2018	\$70.00	\$	Fee	Due Date	Due	Payment	Senior Dues	08/02/2018	\$70.00	\$	X Yearbook \$55.00	05/02/2018	\$55.00	\$55.00	Subtotal:			\$55.00																														
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<ul style="list-style-type: none"> <li>To remove an Optional Item click the "X" next to the item</li> </ul>	 <p>The screenshot shows the payment process with the 'Yearbook \$55.00' item removed. The 'X' next to the item is circled in red. The 'Continue' button is highlighted.</p> <table border="1" data-bbox="332 1354 1331 1638"> <thead> <tr> <th>Fee</th> <th>Due Date</th> <th>Due</th> <th>Payment</th> </tr> </thead> <tbody> <tr> <td>Senior Dues</td> <td>06/02/2018</td> <td>\$70.00</td> <td>\$</td> </tr> <tr> <td>X Yearbook \$55.00</td> <td>05/02/2018</td> <td>\$55.00</td> <td>\$55.00</td> </tr> <tr> <td colspan="3">Subtotal:</td> <td>\$55.00</td> </tr> </tbody> </table>	Fee	Due Date	Due	Payment	Senior Dues	06/02/2018	\$70.00	\$	X Yearbook \$55.00	05/02/2018	\$55.00	\$55.00	Subtotal:			\$55.00																																						
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- If you have made online payments in the past, you will see your payment method listed.
- Choose your desired payment method and click Continue



- If you have **not** made online payments before, or did not save your information, you will be prompted to enter a payment method.
  - Click the Add button as shown on the right



- Enter the information for your account as shown and click Save

### Add Payment Method

**Billing Information**

Name: (required)

Address: (required)

City: (required)

State / Zip: (required)  /

Account Type

Checking  Savings  Credit/Debit Card

Card Number :

Expiration Date: (mm yy)  /

Name Of Cardholder :

- Review the confirmation screen to ensure the payment information is correct.
- If you wish to have a receipt emailed to you, enter your email address where prompted.
- If all looks correct, click the Make Payment button.

### Payments

#### Confirmation

Please confirm your payment choices and payment type.

Student	Calendar	Fee	Payment
		Summer School Fee	\$100.00

**Total:** \$100.00

Payment Method: \*6789 - Checking

Receipt email address: