

STUDENT HELPER APPLICATION 2019-2020

If you are interested in becoming a student helper for a teacher or you are interested in working in one of the offices, you must complete this form and return it to your School Counselor. **Continue following your previous schedule until you are notified a change is completed.** Teacher/Office helper changes may take 2-3 days longer than regular course changes due to creation of new courses. *Teacher/Office Helper periods are non-credit bearing courses, which mean they cannot be used as part of the 5 credits needed for Athletic Eligibility.

NAME _____ Student ID: _____
 (PLEASE PRINT NEATLY)

DATE _____ Check Here if you are a student athlete*: _____

Indicate where and when you want to be a helper and have the appropriate staff member sign:

| Period | Helper Type | Staff Member Approval | Fall, Spring, Both |
|--------|-------------------|-----------------------|--------------------|
| | Main Office | Secretary: _____ | |
| | South Office | Administrator: _____ | |
| | Attendance Office | Secretary: _____ | |
| | Counseling Office | Counselor: _____ | |
| | Library | Librarian: _____ | |
| | Teacher: _____ | Teacher: _____ | |
| | Teacher: _____ | Teacher: _____ | |

Student Helper Agreement:

I understand that I am receiving Internship Hours for this assignment, which means I must be present, on-time, professional, and helpful every day. If I fail to report to my assignment for any reason, I understand that I will be placed into a study hall and that staff members retain the right to revoke helper periods at any time.

 Student's Signature

 Date

| | | |
|-----------------|---------------|---------------------------|
| Approved: _____ | Denied: _____ | Counselor Initials: _____ |
|-----------------|---------------|---------------------------|