



Guidelines for Gifted Service Enrollment for Gifted Students Eligible for Gifted Services

1. Any student residing within the district may apply for gifted services for which the student meets eligibility criteria.
2. Any student residing in another district may apply to enroll for Inter-District Open Enrollment pursuant to Board Policy 5134.2 and related guidelines. Applications to enroll shall be available at the School Choice Office, in the schools, and on the District web site. The application shall describe the procedures and deadlines for submitting the applications and the conditions by which they are approved.
 - i. Students eligible for and interested in gifted reading and/or math services in grades 3 through 8 must apply for Inter-District Open Enrollment in the school offering the service.
 - ii. Students eligible for and interested in the Columbus Gifted Academy may apply for any district building as their “primary enrollment.”
3. The Gifted & Talented Division shall specify annually the date by which Gifted Service Selection Forms must be submitted for enrollment in gifted services for the following school year. The District may choose multiple dates based upon grade level or other criteria consistent with Board Policy and with applicable state and federal law.
4. The Gifted & Talented Division shall determine the number of spaces available in each gifted service at each school and grade level.
5. For students matriculating to Grades 3 through 8 requesting gifted services in reading or math classes, an application for placement in the offered service **must be submitted annually** per the deadlines as established above in order to continue placement in the service.
 - i. Placement will be in the school listed by the Gifted & Talented Division on the application unless enrollment in an alternative school via Intra-District Open Enrollment (also known as “the Lottery”) has been granted by the School Choice Office.
6. For students matriculating to Grades 3 through 8 requesting gifted services in the Columbus Gifted Academy, an application **must be submitted the year of initial placement**.
 - i. Students enrolled in Columbus Gifted Academy do not need to reapply to continue in the program; however notice of continuation **must be submitted annually thereafter** per the deadlines as established above in order to continue placement in Columbus Gifted Academy.
 - ii. Students who plan to attend Columbus Gifted Academy in the year services are offered or who currently attend Columbus Gifted Academy may not accept a new offer of Intra-District Open Enrollment (also known as “the Lottery”) to be maintained as their



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primary enrollment school. If a new lottery offer is accepted after accepting services at Columbus Gifted Academy, placement at Columbus Gifted Academy will end for the year the new lottery placement begins.

- iii. Students who desire to continue in the program who are enrolled in the district through Inter-District Open Enrollment may continue in the program in accordance with the IOE guidelines established by the district and Gifted & Talented division.
7. Once the application deadline(s) has/have passed, the Gifted & Talented Division shall make assignments by school and by grade level for gifted services.
 8. In the event the number of applications received prior to the deadline exceeds the available seats in any given service, applicants will be ranked in accordance with published objective criteria related to the area of gifted service and placed in rank order until seats are filled.
 - i. Any students who submitted applications prior to the deadline but not placed in services will be placed on a waitlist. Students on the waitlist will be offered placement in services as space becomes available during the school year of application.
 9. Students with an application submitted after the application deadline(s) has/have passed will be placed in services if space is available.
 - i. In the event a wait list exists for the selected service, students with an application submitted after the deadline has passed will be added to the end of the waitlist in the order applications are received.
 - ii. Late applications will be accepted up through the end of the first semester of the year of service placement.
 10. Students identified and newly eligible for gifted services after the start of the school year will be eligible to apply for placement in services the following school year.
 11. Nothing in these guidelines shall conflict with rules established elsewhere about the identification and placement of students who newly transfer in to the district.