



Guidelines for Processing Inter-District Open Enrollment for Gifted Students Eligible for Gifted Services

1. Any student residing in another district may apply to enroll for Inter-District Open Enrollment pursuant to Board Policy 5134.2. Applications to enroll shall be available at the School Choice Office, in the schools, and on the District web site. The application shall describe the procedures and deadlines for submitting the applications and the conditions by which they are approved.
 - i. Students eligible for and interested in gifted reading and/or math services in grades 3 through 8 must apply for Inter-District Open Enrollment in the school offering the service.
 - ii. Students eligible for and interested in the Columbus Gifted Academy may apply for any district building as their “primary enrollment.”
2. The District shall specify annually the date by which applications must be submitted for Inter-District Open Enrollment per the *Guidelines for Processing Intra-District Open Enrollment*. The District may choose multiple dates based upon grade level or other criteria consistent with Board Policy and with applicable state and federal law.
3. The Gifted & Talented Division shall specify annually the date by which Gifted Service Selection Forms must be submitted for enrollment in gifted services for the following school year. The District may choose multiple dates based upon grade level or other criteria consistent with Board Policy and with applicable state and federal law.
4. The Gifted & Talented Division shall determine the number of spaces available in each gifted service at each school and grade level.
5. Once the application deadline(s) has/have passed, the District shall make assignments by school and by grade level for Inter-District Open Enrollment. Once the application deadline(s) has/have passed, the Gifted & Talented Division shall make assignments by school and by grade level for gifted services.
6. For students matriculating to Grades 3 through 8 requesting gifted services in reading or math classes, an application for placement in the school offering the service and proof of residency **must be submitted annually** per the deadlines as established above in order to continue Inter-District Open Enrollment with Columbus City Schools. Placements shall be made in accordance with Division (3) above and in the following order:
 - i. CCS students who are on a waitlist through Intra-District Open Enrollment (also known as “the Lottery”) and who have submitted an application within the timeframes specified on said application.
 - ii. Returning Inter-District Open Enrollment Students who are the children of employees, who have submitted an application to return



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- the following year, and who have submitted an application within the timeframes specified on said application.
- iii. Returning Inter-District Open Enrollment Students who have submitted an application to return the following year and who have submitted an application within the timeframes specified on said application.
 - iv. CCS students who are on a waitlist through Intra-District Open Enrollment (also known as “the Lottery”) and who have submitted an application after the deadline specified on said application.
 - v. New Inter-District Open Enrollment students who are the children of District employees, who have submitted an application to attend a District school, and who have submitted an application within the timeframes specified on said application.
 - vi. New Inter-District Open Enrollment students who have submitted an application to attend a District school and who have submitted an application within the timeframes specified on said application.
 - vii. Any Inter-District Open Enrollment students who have submitted an application after the deadline specified on said application.
7. For students matriculating to Grades 3 through 8 requesting gifted services in the Columbus Gifted Academy, an application and proof of residency **must be submitted annually** per the deadlines as established above in order to continue Inter-District Open Enrollment with Columbus City Schools. Placements will be a two-part process with a “primary enrollment” school of record and the Columbus Gifted Academy program of attendance.
- a. Placements in the school of “primary enrollment” shall be made in accordance with Division (3) above and in the following order:
 - i. CCS students who are on a waitlist through Intra-District Open Enrollment (also known as “the Lottery”) and who have submitted an application within the timeframes specified on said application.
 - ii. Returning Inter-District Open Enrollment Students who are the children of employees, who have submitted an application to return the following year, and who have submitted an application within the timeframes specified on said application.
 - iii. Returning Inter-District Open Enrollment Students who have submitted an application to return the following year and who have submitted an application within the timeframes specified on said application.
 - iv. CCS students who are on a waitlist through Intra-District Open Enrollment (also known as “the Lottery”) and who have submitted an application after the deadline specified on said application.
 - v. New Inter-District Open Enrollment students who are the children of District employees, who have submitted an application to attend



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- a District school, and who have submitted an application within the timeframes specified on said application.
 - vi. New Inter-District Open Enrollment students who have submitted an application to attend a District school and who have submitted an application within the timeframes specified on said application.
 - vii. Any Inter-District Open Enrollment students who have submitted an application after the deadline specified on said application.
 - b. Placements in the Columbus Gifted Academy program shall be made in accordance with Division (3) above and in the following order:
 - i. CCS students who are on a waitlist and who have submitted a Gifted Service Selection Form.
 - ii. Returning Inter-District Open Enrollment Students who are the children of employees, who have submitted an application to return the following year, and who have submitted a Gifted Service Selection Form within the timeframes specified on said form.
 - iii. Returning Inter-District Open Enrollment Students who have submitted an application to return the following year and who have submitted who have submitted a Gifted Service Selection Form within the timeframes specified on said form.
 - iv. New Inter-District Open Enrollment students who are the children of District employees, who have submitted an application to attend a District school, and who have submitted who have submitted a Gifted Service Selection Form within the timeframes specified on said form.
 - v. New Inter-District Open Enrollment students who have submitted an application to attend a District school and who have submitted who have submitted a Gifted Service Selection Form within the timeframes specified on said form.
 - vi. Any Inter-District Open Enrollment students who have submitted who have submitted a Gifted Service Selection Form within the timeframes specified on said form.
8. Students currently enrolled through Inter-District Open Enrollment and participating in gifted services are not guaranteed continuous enrollment from one year to the next. Continued enrollment is contingent upon annual placement in accordance with the procedures in Divisions (6) and (7) above.
9. Nothing in these guidelines shall alter or conflict with Board Policy 5112 relative to the admission of children of school district employees.