



Woodcrest Elementary School

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Mission: Each student is highly educated, prepared for leadership and service, and empowered for success as a citizen in a global community.

July 1, 2020

Dear Woodcrest Families:

I am excited about the start of a new school year and look forward to working with you and your children. I am positive that we will provide a school environment that will enable all children to show significant growth throughout the year. The following is important information to ensure a smooth start to the 2020-2021 school year:

All Students in grades 1st, 2nd, 3rd, 4th, and 5th will start school on Wednesday, July 29, 2020. We will start 100% virtual to begin our school year. If your child can not be contacted on July 29, 2020, they may lose their space at Woodcrest ES and be required to attend a different school. Please call the office if you are not planning to return to Woodcrest ES for the 2020-2021 school year. Again, we are starting the school year **100% virtually the first six weeks of school.**

Effective September 8, 2020 all Woodcrest students will attend school using a blended learning model that combines two days of in-person instruction at school with three days of online instruction at home. **Group A** at school Monday and Tuesday, at home Wednesday through Friday. **Group B** at home Monday through Wednesday and at school Thursday and Friday. Students from the same family/household will attend in-person classes on the same days.

Columbus City Schools families who may not want to send their students to school in-person can choose to have their students attend the all-virtual K-12 Digital Academy. This completely-remote learning option goes above and beyond the virtual learning curriculum that CCS students and families experienced while schools were closed this past spring. CCS staff will work with families to create personalized learning experiences for Digital Academy students. Student attendance and idle time will be tracked through the district-selected platforms. The Digital Academy will use Edgenuity for K-8 school students. In consideration of the next steps for families, registration for the Digital Academy will open on July 13 in the Infinite Campus Parent Portal and close on August 1. Families should plan accordingly if they are interested in this option.

The aforementioned recommendations are currently listed as "tentative" as the District awaits updated guidance from state officials, agreements with our labor union partners, and additional study of our available resources. We know that families and staff are seeking final answers, and we are committed to providing them as soon as we can.

The Columbus City School District does not discriminate because of race, color, national origin, religion, sex or handicap with regard to admission, access, treatment or employment. This policy is applicable in all district programs and activities.

Again, we are starting the school year **100% virtually the first six weeks of school**. Since most of our families already have computers, we hope to be off to a great start. However, we are offering times to pick up a Chromebook if you may need one for your child. Woodcrest has a YouTube Channel and all supply lists can be found on our channel and school webpage.

YouTube: https://www.youtube.com/results?search_query=woodcrest+elementary SELECT YOUR CHILD'S GRADE

Webpage: <https://www.ccsok.us/WoodcrestES>

To maintain social distancing, the CDC has outlined specific instructions for pick up. There will be a table set up at the front of the school. On the table, you will grab a book box with the resources your child will need as we support our Woodcrest Stars at Home. I will be available on ClassDojo as normal and on our Woodcrest Elementary YouTube channel LIVE for questions on Friday, July 17, at 4:00pm and Saturday, July 18, at 2:00pm.

Listed below are the pick-up dates for take home supplies your child will need for Online Learning:

First Grade: Tuesday, July 21, 2020, 9am-5pm
Second Grade: Tuesday, July 21, 2020, 9am-5pm
Third Grade: Wednesday, July 22, 2020, 9am-5pm
Fourth Grade: Wednesday, July 22, 2020 9am-5pm
Fifth Grade: Wednesday, July 22, 2020 9am-5pm

If you need a Chromebook, they will be given curbside on Friday, July 24, 2020 from 9am-4pm. During the Chromebook pick up on Friday, July 24th, pull up to the front of the school:
-DO NOT get out of your car.
-Bring a pen.

If you have any questions, please call the school at 614-365-6747. We are excited to return! Thank you for trusting us with your child's education. We are so happy you have selected Woodcrest to support your family. Starting Tuesday, September 8, 2020 we return to face to face blended instruction the following information should be helpful as you plan and prepare for the opening of school:

- SCHOOL DAY:** Please note that students should not arrive at school before 8:30AM, as adult supervision will not be available. Classes begin at 9:00AM. We appreciate your help with keeping our students safe.
- BREAKFAST AND LUNCH IS FREE FOR ALL STUDENTS:** The daily breakfast and hot lunch program will begin on the first day of school. Breakfast starts at 8:30AM in the cafeteria. By 9:00AM all students will be in the classroom and the teacher will begin the day's instruction. Please note that if it should ever occur that your child is going to be tardy, please remember to call the office by 9:30AM so that we can order your child a lunch. All school lunches are prepared off-site and brought to the building, based upon the morning lunch count. Calling is critical to assure your child receives a lunch. If you should forget to call, please plan on packing a lunch for your child that day.

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3. NO visitors are allowed in the school building at any time.
4. **TRANSPORTATION:** You will receive a mailer before school from transportation listing your child's bus stop and time. Please notify the school immediately if this information is not correct. It is very important that we know where to send your child when school is dismissed on the first day. The bus stop is determined from the address that the district has in the computer for your family. If you moved over the summer, please call the school at 365-6747 and update your records.
5. **DISMISSAL:** Clear dismissal procedures allow us to keep all children safe as they leave the building. Please read our procedures carefully and be mindful of ALL children as students are being dismissed. Please have clear communication with your child about how they are getting home the first week of school.
 - All kindergarten children who are to walk home from school must be accompanied home by a parent or other designated person. The responsible person must report to the kindergarten waiting area located on the east side of the building each day by 3:25 in order to pick up the student. **Kindergarten children who walk home will not be released to walk home alone.**
 - Parents of students who will ride home in a car are to **wait in the car line** that forms in the extreme right-hand lane on the east side of the building. School personnel will bring your child to your car. Do not leave your car unattended in the car line. Stay in the car line and continue to move with it until you reach the pick-up area. Car riders are dismissed at 3:20.
 - Please be aware that **car rider dismissal may take longer** than usual during the first week of school. Again, please remain patient and we will get your child to you as soon as possible.
 - **If your child will be a car rider**, we have car rider signs that need to be placed on the right-hand side of your front dashboard. This will assist us in getting students into cars. These signs will be included in all take home box resources.
 - Bus students will be walked directly to the buses and will be monitored by school personnel at dismissal.
 - Students who need to be dismissed before the end of the school day must be signed out in the main office. Students will only be released to authorized adults as indicated on the emergency card. After they have been signed out, the secretary will call the classroom and the child will be sent down to the office. The teacher will not dismiss students until a call is received from the office.
 - Please make dismissal arrangements that allow your child to stay at school until the official end of the school day. As a rule, children should only be signed out of school early for emergency purposes.
 - If you need to come into the building at dismissal, be sure to park your car in a designated parking space. **Cars cannot be left unattended in the drop-off/pick-up lane at any time.**

- For the safety of the children and school personnel, please follow the posted school zone speed limits and remain patient if the traffic becomes congested during dismissal. Please always remain alert and look out for the children.
- Identified middle and high school students will be permitted to pick up students on an as-needed basis. Groups of middle and high school students are not permitted to gather at the building during dismissal. Disruptive students will be asked to leave the premises and will not be able to return.

You are always welcome at Woodcrest! I hope you enjoy the rest of the summer and I look forward to working with you this year! Indeed, it will be my pleasure to meet and greet you during the opening days of school. Please feel free to call if you have any questions.

Warm Regards,
Brianna Pannell
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