



# Office of Internal Audit

## Audit at a Glance

### Why We Did This Audit

To determine a safe and healthy environment exists in District school buildings for students and staff to begin the 2021-2022 school year.

### Background

As part of its FY2021 Audit Plan, OIA scheduled an engagement of the COVID-19 – Control Validation. As part of this engagement we observed school buildings readiness and reopening plans for CCS students and staff returning to school in February 2021. The previous COVID-19 – Control Validation work included testing of HVAC enhancements and Plumbing systems. Prior to performing walkthroughs for the 2021-2022 SY, management indicated that the District has started to revert to pre-pandemic conditions. In the FY2022 Audit Plan, OIA scheduled a similar engagement for School Building Readiness for the upcoming 2021-2022 school year.

### How the Audit Benefits the District

This engagement will assist with additional assurance that the District is committed to providing a safe, healthy and effective learning environment for all students and staff. This will help to limit the transmission of COVID-19 and increase the likelihood that schools will remain open.

### School Building Readiness (2021-2022 SY) [September 23, 2021]

#### WHAT WE FOUND

The Office of Internal Audit (OIA) selected seven school buildings made up of High Schools, Middle Schools, and Elementary Schools. OIA performed walkthroughs of school buildings to verify necessary safety protocols are in place and buildings are ready to welcome back students and staff. During the building walkthroughs, OIA observed how the school is getting ready to safely reopen and better understand what the operations plan means for students and staff.

OIA reviewed the 2021-2022 Reopening COVID-19 Mitigation Strategies. The District is using current public health reopening guidance: The Centers for Disease Control and Prevention (CDC), Ohio Department of Health (ODH), The American Academy of Pediatrics (AAP), and The U.S. Department of Transportation (USDOT).

As part of the walkthroughs, OIA verified the following at selected schools:

- ✓ Existence of Personal Protective Equipment (PPE) & Hygiene Supplies i.e. Mask, gloves, hand sanitizer, and disinfectant wipes. Face shields are available upon request. *No issues noted;*
- ✓ Availability of cleaning supplies in all classrooms & existence of sufficient labeling and storage procedures. *No issues noted;*
- ✓ Sufficient Socially-Distant Space Arrangements. At least 3 feet social distancing when practical. *No issues noted, when able to verify;*
- ✓ Identification of Health separation room. *No issues noted;*
- ✓ Existence of appropriate Signage. *No issues noted;* and
- ✓ De-activation of Water Fountain (spouts). Bottle fillers can be left on, when possible. Bottled water was available at the seven selected schools. *See below for recommendation.*

During school building walkthroughs, OIA also inquired with district staff to determine if they are receiving everything they need for a safe and healthy 2021-22 SY. *No issues noted.*

#### WHAT WE RECOMMEND

During OIA's walkthrough, we noted three of the seven school buildings where water fountain access had not been turned off.

OIA recommended to Business & Operation's management to ensure water fountains are turned off and not operational before the start of school.